

**ERASMUS
COORDINATORSHIP**



**2021-2022 ACADEMIC YEAR
ERASMUS + STUDYING AND INTERNSHIP
MOBILITY APPLICATION GUIDE BOOK**



Dear Students,

"The 2021-2027 new Erasmus + program Attendance Agreement and the 2021 Delegation Agreement between Turkey and the European Union have not been signed yet. Our institution and the Turkish National Agency are not responsible for material or spiritual losses that may arise from delays or malfunctions during the agreement processes."

Note: This information is shared at the request of the Turkish National Agency.

Considering the relevant issues, it is understood that since the project application has not yet been finalized, it will take time for the results of the application announcement for the 2021-2022 Academic Year Fall / Fall + Spring / Spring Semesters and the lists of students with/without grant to be finalized as well. This situation brings along with it passing the nomination deadlines of the universities, which we have an agreement for the 2021-2022 Fall term.

Therefore, applicants for the 2021-2022 Academic Year Fall semester may have to change their mobility into the spring semester if they get the right for the mobility. Since some new regulations may be required after the official letters to be published related to this subject, this application announcement has been prepared for pre-application purposes.

Our institution and the Turkish National Agency are not responsible for material or moral losses that may arise from delays or malfunctions during the process.

Necessary:

The earliest project starting date for the 2021 contract year is expected to be 01 September 2021. Therefore, it is not possible to determine the activity starting date for an internship, study, and staff mobility before this date in terms of grants to be allocated under the 2021 contract.

2021-2022 ACADEMIC YEAR ERASMUS + STUDYING AND INTERNSHIP MOBILITY APPLICATION GUIDE BOOK

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APPLICATION DATES:

The applications of our students who want to benefit from the 2021 - 2022 Academic Year Erasmus + Studying and Internship Mobility will be accepted ONLINE between 01 June - 23 June 2021. You can access the Erasmus + Studying and Internship Mobility Application Forms under the Documents / Forms menu in your OBIS.

ERASMUS+ FOREIGN LANGUAGE EXAM

You will be able to apply to the 2021-2022 Academic Year Erasmus + Studying / Internship Mobility and Consortium Projects with your Erasmus + Foreign Language Exam Result, which was carried out on April 19-22, 2021. There will be no additional exam. In order to apply for Erasmus + Studying Mobility, you must have obtained a minimum of 60 points from the exam held on the relevant dates and a minimum of 50 points for Erasmus + Internship Mobility.

ATTENTION!

Form starting the 2021-2022 academic year, taking into account that the Covid-19 pandemic conditions continue, foreign language exams organized by ÖSYM will be accepted with the same score (60 and above for studying mobility, 50 and above for internship mobility). The validity period of the exams is the last 5 years from the date of receipt for the YDS, E-YDS, KPDS, and ÜDS exam. For YÖKDİL, this period is from the 2019 autumn period when the exam was transferred to ÖSYM. Students who want to use their scores for the relevant exams during the application must attach the foreign language certificate to the application form during the application.

Important Considerations:

- * Students who are entitled to receive grants within the framework of Erasmus + Studying Mobility can only receive grants for one semester (maximum 6 months). Students can benefit from the mobility without grant in the second term, if they wish, with the approval of the host institution and our university.
- * 60 ECTS for one full academic year for students who benefit from Erasmus + Studying Mobility; It is expected to be sent to follow the program, which corresponds to 30 ECTS for one semester in a two-semester academic year and 20 ECTS credits for one semester in a three-semester academic year. Students in the Master's and Doctorate thesis period are required to document this credit load in the form of a thesis study.
- * Students who are entitled to receive grants within the framework of Erasmus + Internship Mobility can receive grants for up to 3 months. Students can continue their internship activities after 3 months without a grant if they wish.
- * Erasmus + Studying and Internship Mobility can be done up to a total of 12 months in each education level (first level: associate degree, bachelor's degree; second degree: master's; third-degree: doctorate, specialization in medicine). The total mobility period (study + internship) in each level cannot exceed 12 months.

WHO CAN APPLY?

Students who will participate in the mobility must be full-time students. At Istanbul Gelişim University, Formal Education (1st and 2nd Education), Associate, Undergraduate and Postgraduate students who are at least 1st grade can apply for studying and/or internship mobility.

Students enrolled in the Double Major / Minor Program can apply from only one major.

Non-thesis Master's students can only apply for Erasmus + Internship Mobility.

Those who have previously carried out the Erasmus + mobility at the same and/or previous education period can apply. However, it should not be forgotten that **Erasmus + studying** and internship mobility can be done up to 12 months in total at each education level.

Last grade students can apply for Erasmus + Internship Mobility. Last grade students are required to perform the mobility within 12 months after graduation.

Applications for Erasmus + Studying Mobility are received once in each year for the next academic year. Students who will apply for Erasmus + Studying Mobility are required to choose the country and university they want to go during their application process. Our students are required to examine the Erasmus + Bilateral Agreements List, which includes the universities that our departments have agreements. **The student he/she should pay attention to choosing the universities that have an agreement with his / her department.**

In case of applying for both Erasmus Studying and Erasmus Internship Mobility at the same time, -10 points are applied for them. In the event that a student, who has not benefited from mobility before, applies for both studying and internship mobilities at the same time, a decrease of "-10 points" event is left to the student's choice, so the students can decide themselves which mobility will be applied -10 point. In this case, the student must indicate which mobility he/she prefers as the first choice in the online application form. **If a student who has previously benefited from mobility applies for both studying and internship mobilities at the same time, a "-10" point reduction from the first mobility previously benefited, and a "-20" point reduction from the second mobility type are applied.**

WHO CANNOT APPLY?

Students of English Preparatory, Scientific Preparation, Open and Distance Education Programs cannot apply for Erasmus + Studying and Internship Mobility.

Last Grade students **cannot apply** for Erasmus + Studying Mobility.

Students who freeze their registration **cannot apply**.

Students who continue their education at our University with any exchange program **cannot apply**.

Attention: Students who do not renew their registration cannot apply.

Erasmus+ Studying and / or Internship Mobility Application Conditions

1- The student being an active student enrolled in a higher education program in any of the formal education levels (Associate Degree, Undergraduate, Postgraduate) within the institution of higher education.

2- a) For Undergraduate / Associate Degree, students' GPA must be at least 2.20 / 4.00
b) A minimum GANO of 2.50 / 4.00 for master's and doctorate.

Students who cannot meet these criteria **cannot apply**. The student's unsuccessful course (s) does not prevent the Erasmus + study and internship mobility application.

3- Within the current education level, the students benefiting from higher education mobility activities in the 2014-2020 Erasmus + period, the total duration of the new activity does not exceed 12 months.

4- Graduate and Doctorate students who will apply in the first semester and whose transcripts have not yet been created at our university can apply with the graduation grade obtained in the previous higher education level. Similarly, for students who have transferred from another higher education institution and have not yet achieved a grade point average, the grade point averages on the transcript from the higher education institution they came from are taken into consideration.

ATTENTION!

Students must be sure that their General Weighted Grade Point Averages (GANO) is current and correct in the OBIS system **BEFORE THE APPLICATION PROCESS**. Since the current grade point average of the student is taken into account on the system during the application, it is important that the students log in the OBIS system and correct the missing course and course grades through the Students Affairs Office. Corrections made after the application process is completed will not be taken into consideration.

Special Considerations Regarding the Application for Erasmus+ Internship Mobility

IMPORTANT: Special issues regarding Erasmus + Internship Mobility Application will be announced after the Turkish National Agency's 2021 Contract Term , Applied Handbook for Higher Education Institutions is announced.

- The chosen internship places must be related to the education fields of the students.
- Internship place must be found by the student.
- There is no requirement for an acceptance letter for Erasmus + Internship Mobility. However, in order to benefit from +10 points, accepted students must add their acceptance letter to the system during application.

In the evaluation; 50% of the General Weighted Grade Average (GANO) and 50% of the Foreign Language Score are taken. The sum of these scores constitutes the final score (Erasmus + Score)

In order for the student to be considered successful according to the evaluation criteria stated below, the final score (Erasmus + Score) must be a minimum of 60 for Erasmus Studying Mobility and a minimum of 50 for Erasmus Internship Mobility.

Reminder: The threshold for passing the Erasmus English Language Exam is a minimum of 60 points for Erasmus Studying Mobility and a minimum of 50 points for Erasmus Internship Mobility.

Criteria and weighted scores to be used in evaluating applications:

Criteria	Weighted Point
Academic achievement level	%50 (out of 100 points total)
Language level	%50 (out of 100 points total)
the children of martyrs and veterans	+15 point*
Disabled students (provided that the disability is documented)	+10 point
Within the scope of the Social Services Law No.2828, for the students whose protection, care or accommodation decision is taken	+10 point **
Submitting an internship acceptance letter during application	+ 10 puan
If you have already benefited from the mobility before (with or without grant))	*** -10 point
participating in the mobility in the country that you have citizenship	-10 point
Not participating in the mobility without giving waiver notification during the selected period	-10 point
Applying to two types of mobility at the same time (reduction to the student's preferred type of mobility)	-10 point
For students selected for mobility: not attending the meetings/training organized by Higher Education institution regarding mobility without an excuse (applies if the student applies again to Erasmus)	-5 point
Declaring that he will take the language exam. However not to attend without an excuse (if the student applies again to Erasmus)	-5 point

*According to the 21st Article of the Anti-Terror Law dated 12/4/1991 and numbered 3713, as well as the war veterans and their spouses and children, and the wives and children of the war martyrs, "public officials should not perform their duties while performing their duties at home and abroad or even if their titles have been removed. The spouses and children of those who were injured, became disabled, died, or killed due to terrorist acts and the coup attempt and the terrorist act carried out on 15 July 2016, pursuant to Article 7 of Decree-Law No. 667 of 23 July 2016, and The spouses and children of those who lost their lives due to the actions or the disabled civilians and their spouses and children are prioritized if they apply for Erasmus + student mobility.

** For prioritization, the student must submit a letter from the Ministry of Family and Social Policies stating that there is a protection, care, or accommodation decision in accordance with Law No. 2828.

*** In addition to the average of academic achievement and foreign language scores; While calculating the Erasmus selection score of the students who have benefited from higher education studying or internship mobility within the scope of Erasmus + (2014-2020 or 2021-2027) within the same education level, 10 points are deducted for each mobility (no matter it is study or internship).

Placements are final in terms of Erasmus + Studying and Internship mobility; however, it is a pre-selection in terms of grant distribution. Students who wish can benefit from the Erasmus + Mobility Program without grant within the scope of the agreement quotas.

Students who were selected in the previous year and could not be sent due to insufficient grant and/or quota or other reasons cannot be sent directly to the next year by transferring them as "vested rights". They are evaluated and selected individually for each contract period, meeting all the conditions required for selection.

Quotas

Students are ranked according to the total score obtained and placed according to their preference order and the quota of the universities. The new term project application made by our university has not yet been finalized, and the grant amount to be allocated to our university has not been finalized. Therefore, grant quotas are not confirmed as well. However, the estimated number of grant quotas for Erasmus Study Mobility is 80 people and the quotas will be distributed on the basis of Faculty / School / Institute by the Erasmus Commission. According to the success ranking, our Erasmus Internship Mobility grant quota for the university is estimated to be 25 people. In line with the grants to be allocated by the Turkish National Agency, the number of quotas for 2021-2022 Erasmus + Studying and Internship Mobility may be less or more than the estimated quotas. For this reason, it will be certain whether all students on the main list will receive a grant or not after the Turkish National Agency grant allocation. Students who are on the backup list can participate in the mobility without a grant, within the quotas of the universities we have contracted with.

Bilateral Universities and Erasmus Department Coordinators Lists

You can reach our bilateral universities and Erasmus Department Coordinators Lists under the Erasmus + Program tab on our website dio.gelisim.edu.tr.

Monthly Grant Amounts by Preferred Countries

Grants are given to students to help them with additional expenses arising from being abroad during their activity abroad. Grants are only a contribution, not intended to cover the full costs of the student's mobility.

The table of individual support grant amounts to be applied when sending students / new graduates to program countries is as follows:

Country groups	Host Country	Monthly Grant Tuition for study (Euro)	Monthly Grant Internship (Euro)
1. ve 2. Group Countries	Germany, Austria, Belgium, Denmark, Finland, France, Southern Cyprus, Netherlands, Ireland, Spain, Sweden, Italy, Iceland, Liechtenstein, Luxembourg, Malta, Norway, Portugal, Greece	600	750
3. Group Countries	Bulgaria, Czech Republic, Estonia, Croatia, North Macedonia, Latvia, Lithuania, Hungary, Poland, Romania, Serbia, Slovakia, Slovenia, Turkey	450	600

Additional Grant Support for Student / New Graduate Student Mobility

Disadvantaged participants may receive additional grant support in addition to the grant they deserve. In order to give mentioned grant, the disadvantaged participant has been defined as the individual who has limited economic and social opportunities and meet the following sub-categories.

1. Those subject to Law No. (Those who have protection, care, or accommodation decision by the Ministry of Family and Social Policies in accordance with Law No 2828.
2. Those who receive orphans' pension
3. Martyr / Veteran's children
4. Those who are granted a needy pension to themselves or their families (a student who proves that the student received financial support from municipalities, public institutions, and organizations (Ministries, Social Assistance and Solidarity Foundations, General Directorate of Foundations, Red Crescent, AFAD, etc.) submitting a document is sufficient.)

Students who meet the above-mentioned issues can be provided with the following amount of additional grant support, depending on the type of mobility, upon their request and on the condition of documenting their situation:

Type of Mobility	Amount of Additional Grant Support
Student mobility for 2-12 months	250 € per month

Issues to be Considered During the Application Process for Erasmus+ Study and Internship Mobility

- * **2021-2022 Period Erasmus + Study and Internship Mobility** applications will be made ONLINE through OBİS between 01 June 2021 and 23 June 2021. Applications will not be accepted after the relevant dates.
- * **Students applying for Erasmus + Study Mobility** are required to choose the university they want to attend during their application. The student can only choose the schools that have an agreement with the department from the list of bilateral agreement universities.
- * **Students should contact the Erasmus Department Coordinators** regarding all questions regarding academic issues (University selection, course matching, top or bottom courses, and etc.).
- * **There is no requirement for an acceptance letter for Erasmus + Internship Mobility.** However, in order to benefit from +10 points, students must add their letter of acceptance to the system during application.
- * You can send an e-mail to erasmus@gelisim.edu.tr regarding the technical problems you have regarding the applications. Students who submit their applications by making an incorrect or incomplete application do not have the right to change their applications again. Therefore, you should be careful when you are applying.
- **How to Apply Online?** Its presentation will be shared on our website dio.gelisim.edu.tr when the application starts.
- Students are responsible and obliged to follow our dio.gelisim.edu.tr website in order not to miss any announcements or updates. You are also recommended to follow our **Instagram page @erasmus_igu** in order to reach announcements and updates more easily.



2020-2021 Academic Year Erasmus + Studying and Internship Mobility Calendar

21 May-24 May 2021	Published of the announcement on the Web Page
01 June-23 June 2021	Receiving pre-applications for Erasmus + Study Mobility and Erasmus + Internship Mobility via OBIS system
05-09 July 2021	Announcement of Placement Results (Announcement of the Main and Backup Lists for students who are eligible for Erasmus Mobility)
16 July 2021	Deadline for announcing whether students on the Main List will participate in the mobility
(ORIENTATION)	Participation in the Orientation meeting is compulsory for 2021-2022 Erasmus students. (The meeting date, place, and time will be announced later on the website of the Erasmus Coordinatorship dio.gelisim.edu.tr)

